

## BBPS P&C Meeting December 18, 2013 9am

**In Attendance:** Kylie Biddle, Liezel Preller, Jemma Dudley-Smith, Kimberley John, Alicia Duncan (for MH), Jo Stein, Antje Hofmann, Aunty Kath.

Apologies: Nadya, Camilla.

**Warners Avenue gate:** plan to change to auto pin gate is already underway by the school.

**Art room:** This will convert to a class room for 2014 though the keyboard room will remain. After school art classes were popular and LP has looked into use of space at Pavillion, which is mostly booked up but there may be the option of the stage/garage space.

**Aftercare:** AD confirmed there would be 100 places available for aftercare in 2014.

**School Council:** Currently the P&C president sits on this. LP also does as a parent rep. She may hand over to KJ in 2014.

Re-cap of last council meeting: toilets done; automatic gate in budget; 104 enrolled so far for 2014; online payment system running; \$30K outstanding but this will change by year end. P&C will not run sizzles in 2014. MH and Vicki have spoken with community groups who will continue theirs. Class teachers will have option to do their sizzles. Some discussion over city to surf day and the money from the hall rental going to the school and the markets not being on.

**Spending:** LP presented 18 month spending summary:

- Science resources \$5000
- Keyboards music \$5000
- Basketball court \$20,000
- Stage in hall \$17,000
- Uniform shop cupboards \$3000
- PA system (50% share) \$4500
- Canteen upgrade and paint \$10,200
- iPads x 30 \$16,000
- Library resources \$2500
- Sports equipment \$2000
- Hardship funding <sup>a</sup> \$6000
- Amp for violin group \$1000
- Canteen power <sup>b</sup> \$3000

- 90<sup>th</sup> B'day party plaque \$320
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- Total investment \$95,520
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<sup>a</sup> commitment to provide \$1000/term

<sup>b</sup> Electricity costs \$2000 p.a.

**Brochure:** stopped due to issue with photo. LP will sort and get printed. \$200 needed for printing (propose LP, second KJ, all agreed)

**Toilets:** height of toilet rolls is an issue. AD will look into.

**C2S:** KJ looking at using eventbrite rather than separate booking site so may free up \$750 previously allocated.

**Spending:** LP noted interim spending decisions cannot be done outside meetings. To circumvent proposes we set \$500 cumulative between meetings can be sanctioned by president and one other exec (essentially treat as petty cash). Furthermore it has become clear the P&C needs to define a financial buffer to be kept for unforeseen circumstances and propose \$5000 to be built up after trivia. Also need to ascertain how much money in the canteen accounts is parent pre-paid.

**Sports equipment:** LP suggested a sports equipment wish list is put out to parents so those who are happy to make donations can do (rather than always wanting just money).

**END 10:30**