

Minutes — BBPS P&C Meeting — 15 August 2017, 7pm

Attendance: Rob Keldoulis – President, Olivia Wright – Treasurer, Taminga – Secretary, Debbie Evans, Andi Breslin, Kylie Biddle, Georgie Howard, Rebecca Sheahan, Jo Stein, Matt Gallon, Justine Currell, Jules Shaw, Fran Vivieaeve-Bates, Flora Gemmell, Charissa Brooks, Kimberly Johns, Richard Watts, Antje Hofmann, Jo Schaeffer, Geraldine Carr, Linda Schlagmueller, Helen Wright, Harmco de Yong, Angelique Duiariat, Raphael Campardou, Nicole Lewis, Amelia Dickins, Alyssa Cameron

Apologies: Olivia Fairless, Kath Cara, Ellie Waddel

Canteen Jules Shaw: financials are good and steady. New packaging has started and pay rises and that is good. New summer menu will start soon, lots of inexpensive healthy options. Looking to introduce a salad and a banana pop (frozen banana on a stick). Unpaid dept is \$455 for the year which is half of what it was last year. \$377 outstanding payments from parents. We give away about \$750 at school functions, \$200 to teacher's milk, hardship families \$50 per term. Good solid team of 10 volunteers (always need more volunteers). Jules and Nicky went to the healthy canteen meeting and are well within the guidelines. Did a taste test with the front office staff with new healthy options.

Uniform Shop Rebecca Sheahan: navy uniforms are in. Have \$6000 of yellow tee stock, working out where to donate the yellow shirts. The labelling system is working very well. Issues with lost property out the front of the shop. Can we put the lost uniforms on the second had sale rack if they are there at the end of the term? Will write something in the newsletter. Issues with the tagging items not being put on the shelf to be registered, needs to be sorted properly. Budget, borrowed \$15,000 from the P&C for the new navy uniforms and tags. After orientation will be able to repay. Everything is ordered for orientation days.

Hive Andi Breslin: program built on feedback from the children. Most popular club is the baking club. Holiday Program was successful, will be running a survey, had a seniors and juniors split holiday program. Not many older children, exploring if we can change this. At the end of our 'tough time' with most of the senior staff on holiday leave, as of Monday will have all staff back. Kate the nutritionist has left, new nutritionist Brit started last week. New license, in the process of increasing the number of children to 220, hoping to be ready to take more children next year. New technology, hoping to add more sign in and out screens, not enough at pickup and drop-off times, would like to add two more screens, looking at how to make this quicker. With the new network going in at the school, we are hoping to use this internet. Hopefully we will be able to move into a new space that is purpose built in the undercroft. Three new staff joining the team.

Outdoor classroom Andi: just finished this project. This Friday we will email, asking for 10 parents to help with a couple of hours of gardening. Kirsten the landscaper has done a great job. Would like a name the for the outdoor classroom.

Fundraising report Kimberly and Fran: C2S took a good amount of money on the day with the eftpos machine. Extended the length of the shift so required less volunteers. Thank you Fran, from Kimberly and everyone! Fran has done all the admin etc. Had nine new volunteers out of a total 30. Kimberly would like to retire from the C2S, Kimberly has written detailed instructions, and happy to help. It was a good day. Thank you to Kimberly for all the years! From Antje's email attached on page three and four + Mango Fundraiser from Rebecca, this also helps the mango growers, we buy trays at a very good price. Order a tray and it's delivered to the school. Well established mango fundraiser. Antje: we need a coordinator for the big fundraiser in 2018! The Fundraising Committee will no longer be separate, will now be discussed in the P&C meetings, thanks Antje for all your years of work. Antje will be at the P&C meetings to discuss fundraising.

Principal's report Debbie: numbers for next year 670 students. Boundary changes are trying to cap the number of students. The Department are determined that we do not need a DA for the undercroft to become space for the Hive. Need 27 classrooms for next year. The Hive room will become the 27th classroom. Kate Lester has resigned so we are advertising for a new assistant principal. On the panel will be Rob, Sarah Shannon, Lisa Walker-Smith (assistant principal from Bellevue Hill). Electronic gates, the tender process will be finished on Friday and we can select the company to install electronic gates. Spoke to Ross from the markets to let him know this will be happening. This will include cameras and monitors. IT cables are being placed throughout the school, this will be noisy for a short time, and installing the wifi in the classrooms. Naplan online readiness is coming up, hope the cables etc will be in by then. Outdoor classroom is fantastic, thank you, the teachers have been using it, year six have planted a garden, everyone loves it. Jess and Sophia are doing garden lessons. The Green Room (filming and editing room) is a work in progress, this was a \$5,000 grant from Gabriel Upton who will be visiting soon. There will be a change to presentation days – there will not be a certificate to every child in the school! There will be 5 or 6 awards per class given out. 'Tell Them from Me' Surveys will go live next week. Flipped Classroom has had a rocky start. Do we change the school photographer? Wooden seating outdoors, can we replace with new outdoor seats, possible P&C fundraiser? All in favour and motion for the P&C to replace the outdoor seating.

Richard Watts will draft a letter to Waverley Council about moving staff parking off the school grounds and onto the parking spaces on the median strip in Campbell Parade.

Matt Gallon, Student Wellbeing, behaviour system and rewards (see Matt's hand out). The Principal's awards are great, will keep them. Add the Star Award System which acknowledges student success. Please email feedback on this idea to Matt Gallon.

Organic Veggie man from last meeting has been talking to Ross and this coop will happen at the markets on Saturday. David is doing this directly with Ross.

Digital permission notes: Andi has found a solution that is used in public schools in NSW. There will be a paper option, but mainly digital. All in favour and motion approved. 'School Stream' is used at several public primary schools in NSW. Andi will research.

Treasurer's report (emailed by Olivia): the combined P&C Acct holdings at 15 August was \$79,411.39. The General P&C Acct holds \$43,352.12 and the main movement across it this quarter has been spend on the Outdoor Classroom (\$37,158.33 with a further \$20,000 approx outstanding), spend on the school admin and reception (\$6,606.82), and net income through the 2 fundraising events Mothers Day (\$3,700) and the Movie night (\$3,000). We anticipate further income of approx \$7,000 from the City to Surf fundraising efforts. As reported on the night, the Canteen account currently stands at \$20,373.13 and the Uniform Shop Acct has \$15,322.14.

Report to P&C Meeting, 15 August 2017
Fundraising Committee

The fundraising committee last met on 3 August. This was also the final meeting of the fundraising committee as a separate entity (please see below).

Fundraising Calendar 2017

Event	Date	Coordinator
Welcome BBQ	22 February	Fiona
Open Air Movie Night	5 May	Cazz Amber Millie
Mother's Day	12 May	Camilla
City to Surf	13 August	Fran (admin) Kimberly
Father's Day	2 September	Liezel, Cath, Erik
Bowen Mango Fundraiser	Tbc	Rebecca
Kids Disco	13 October	Jo
<i>Bag It Screening</i>	<i>Tbc</i>	<i>Kimberly to coordinate with school</i>
<i>Grandparents Day</i>	<i>TBC</i>	<i>P&C SUPPORT AND INVOLVEMENT TO BE CLARIFIED</i>

It has been difficult in the past few years to attract new volunteers to spear-head our main fundraising activities. There has therefore been the suggestion to allocate specific events to particular class years, and require the parents from these years to organise the event. For most events, we now have extensive 'how to' manuals that distill the best practice and learnings over the years. A suggested allocation of events to class years follows:

Fundraising Calendar 2018

Event	Date	Suggested Coordination by
Welcome BBQ	Tbc	Yr 1 parents (current Yr K)
Open Air Movie Night	Tbc	
Mother's Day	11 May	Yr 5
Biannual Fundraiser		Yr 3 & Yr 4 parents
City to Surf	Tbc	Yr 2
Father's Day	31 August	Yr K
Kids Disco	13 October	

An alternative suggestion has been to abandon fundraising events altogether if there is not enough volunteer interest in organising them. As an alternative we may consider requesting an additional sum of money to be paid by each family in lieu of offering time and skill towards fundraising. A fee of \$200 per family was suggested, which at a rate of 75% of families paying would still deliver a sizeable amount of funds towards those activities traditionally supported by fundraising events.

City 2 Surf Update

A huge thank you to Kimberly and Fran for organising another flawless City 2 Surf parking fundraiser, and to all the volunteers who generously offered their time on the day. The estimated net profit for the P&C is approximately \$9,500. A fantastic result!

Father's Day Basketball Shootout

Despite approximately two months of advertising in the school newsletter, as well as a personalised mailout to Year 1 and Year 2 parents, we regrettably did not have a single request for further information from *outside* the existing volunteer group, let alone a new volunteer willing take over the organisation of this event. There were some generous offers to run the event by long-term volunteers who all are already committed and working hard for the school in various capacities. For 2017, the event will be coordinated by a group of veteran P&C volunteers, and invitations will go out shortly. The present organisers will not be available to run the event again next year, and a new solution needs to be found.

Kids Disco

A big thank you to Jo and her team for preparing the very exciting kids disco, to be held in the school hall on 13 October. This will be a parent-run event, and all attending kids require supervision by their parent or carer. We will have an early session for K-2 children, and a later session for years 3-6. Food will be available for the hungry dancers either and can be purchased ahead of time through the online ticket site, or purchased on the night. Watch out for the invites, and please consider putting your hand up to volunteer on the night.

Welcome BBQ 2018

Traditionally, the Year 1 parents organise the Term 1 Welcome BBQ for incoming families. This is a relatively straightforward event to coordinate, and extensive notes on how to put it together are available. We already have a group of current Year K parent volunteers, however, we need an additional Year K parent to take on the coordination.

Ideas for future fundraising events

There is a request for more ideas of events that include parents and children.

Parent only suggestions:

Comedy for a Cause (www.comedyforacause.net)

Colour Run (<https://www.facebook.com/qualitycolouredpowder>)

Closing the Fundraising Committee

The current arrangement of a separate informal fundraising committee reporting back to the full P&C has now run its course, and it was decided to hand back all fundraising issues to the main P&C meeting. The separate fundraising committee was originally formed to relieve pressure on P&C meetings at a time when more admin related to canteen and uniform shop consumed P&C meeting time. As the formal subcommittees now manage most day-to-day business of the canteen and uniform shop, it will be more useful to discuss fundraising and events topics at the full P&C meetings.

Antje Hofmann

On behalf of the P&C Fundraising Committee