

Minutes of P&C General Meeting – BBPS

16 August, 2022 @ 7pm

1. Welcome
 - Apologies from school exec team, who were unable to attend the meeting.
2. Adopt minutes of previous meeting & business arising
3. Principal's Report – N/A (not in attendance, report not provided).
4. Presidents Report
 - President's update – Whole new executive team since last meeting, Laura is heading up the events committee, with lots of new initiatives to complete before year end.
 - Sustainability committee and strategy committee (headed by Jonathan & Ann-Maree) to develop better interaction with school & better collate issues/create a better dialogue.
 - Whole new way for parents to become involved, lots happening behind the scenes.
 - Facebook page is up and running, 180+ members so far. Ann-Maree & Jonathan currently admin. Jules to also become a moderator so that canteen content can be regularly updated. New birthday bucket initiative to be posted, No posting photos of children unless approved.
 - Copy of minutes to be circulated post meeting.
5. Treasurer Report
 - At least \$200k+ in accounts, as P&C haven't spent much during COVID, and government support has also been of assistance. The HIVE have funds held as a term deposit (equivalent to 6 months of staff salaries) in order to cover costs during potential future lockdowns.
 - Any excess will sweep through to P&C (approximately \$70K coming in), forecasting \$20-30K to come from fund raising, bringing a total of \$100K/yr coming into the P&C account.
 - Audited financials from FY20/21 to be circulated.
 - Be more strategic as an organisation to allow best spending of money. Come up as a strategy for the P&C which is aligned to the school strategy. Small projects to achieve goodwill with school & staff. Find out from the school what is important, teachers aid x 2? Consult with parents re: funding priorities for P&C and align specific projects with the school.
6. Reports from Canteen/HIVE/Uniform Shop
 - Canteen – Bank balance is looking healthy, term three is tracking well, with term 4 predicted to be strong (assisted by no kids going out for

sport). Update regarding new garden – Kate has left, new gardener won't be for teaching, but will be more focused on which will better supply the canteen with fresh local produce & help to reduce costs. Good liaison with new gardener to source more greens (i.e basil) so that items don't have to be taken off the menu due to rising costs. Facebook to be used as an additional communication channel for the Canteen moving forward, rather than relying on the newsletter. New celebration bucket initiative introduced for children celebrating birthdays or other special events at school. Update posted on FB page.

- The Hive - Uniform shop is running smoothly, online sales through QKR app are going well. Waitlist is finally cleared, with staff training prioritised & numbers increased, cash reserves in place with extra for P&C. \$200K in term deposits. Government funding available to support The Hive (\$500 per per child, in the form of CCB). Communicate to parent body again before expiry.
- Uniform Shop - Second hand uniforms sales could potentially run through a market stall once per month at Sunday markets. Class parents to be advised, with Facebook to notify parents, and request donations of good quality second hand items. Provide a list of items & sizes so that parents know in advance what is available. Option to team up second-hand uniform sales with the cake stall?

7. Sustainability Committee

- Solar grant – stated in the acquittal that there should be an educational aspect to BBPS becoming solar powered. Excursions and/or incursions are one potential way of achieving this. Discuss with school what we need to do to acquit the grant to apply for more funding.
- BioPak Initiative – Ross from Bondi markets previously considered adopting BioPak refuse bins, that would be composted & returned to the BBPS gardens. Bags could be sold at markets, alternatively produce from the gardens. Concept to be explored further.
- Request copy of the SEMP (state environmental management plan) from school, with view to create a new plan in consultation with the executive.

8. Events Committee

- City 2 Surf fundraiser highly successful, generating \$7,000 in revenue (\$4K from SES, \$2K pre-bookings, \$1K in sales during the day). A great result, given the relatively quiet race day.
2 x volunteers working per shift rather than the usual 6. It was suggested to break up Harmco's role as Day manager & co-ordinator next year into 2 x six hr shifts rather than a single 12hr day.
Ask SES if they have any photos from the day so that we could post to the P&C FB page?
Future City 2 Surf opportunity for P&C, as beach tents may not be reinstated by Waverley Council. Sydney Children's Hospital Foundation have expressed interest in renting out the front lawn at BBPS for a special

marquee (estimated revenue for P&C \$80K). This has the potential for P&C to further funds to support the school in a substantial way.

- Moonlight Cinema – scheduled for last Friday of school term (23rd September), with lots of volunteers to support the event. Potential to reduce ticket price so that event runs at break even. Objective is about building community within the school. Tickets to go on sale soon.
- Father's Day – Basketball shoot-out planned, no volunteers yet, event typically runs from 7-9am with coffee, croissants etc, and includes parent or carer/child basketball shoot-out. Great opportunity to get everyone in the school community together for a fun event.
- RSL fund raiser – Planning is coming along well, events team meeting next Thursday 25th Oct @ 7pm, Bondi Bowling Club to run a brainstorming session & discuss event details.

Opportunity to engage with local businesses cafes/restaurants, sourcing major sponsorship packages with local real estate agents? Ticket pricing to be considered, with limited numbers (circa 300-350).

Potential for silent auction, local café vouchers etc.

Use FB page to communicate with parents who may own local businesses that could support the event with vouchers/gifts/donations?

Event planned for 29th October. Consider using Facebook page to call out for a parent band for the evening? Scotty Sax DJ who played @ City2Surf also suggested.

9. Other Business

- It was raised that the bathrooms are in a poor state, with many children being unwilling to use them. Markets have a dedicated cleaner on weekends, however cleaning during the week needs to be addressed. Is there an option for P&C to cover costs for additional cleaning? Potential to use P&C funds to upgrade & refurbish bathroom facilities, with better lighting, fix broken windows, fix broken doors/locks, install working soap dispensers & provide better privacy for students. Parents would also be happy to set up a cleaning/working bee to support better facilities.
- Communications between school & parent community to be further investigated. Trying to create a body of parents that can talk to school when issues come up. Laura & Rob met with Rachel Chatten. Gai currently considering best format.
- Potential to explore a dedicated communications app?
- Additional channels discussed to improve communications between parents (i.e Instagram, WhatsApp etc). WhatsApp is the main conduit for communication from class parents, although not all classes have one, and some class parents are feeling out of the loop, haven't been given any information from the school for passing on (not clear on what their role is). Alternatively, a dedicated communications app could be more streamlined than multiple channels.
- Social media policy being developed (90% drafted), to be circulated amongst executive, with view to adopting @ next meeting.

- Constitution & by-laws being reviewed, making sure they are current and appropriate.
- Raised potential of 2 x P&C meetings per term (one to address issues the other, a regular meeting). Awaiting feedback from school exec about how comms should work with P&C. Next meeting will be an AGM, planned for Nov 2022.
- Position of grant writer yet to be filled (to assist with development of government grant applications).
- Issue of children eating lunches in classrooms, whilst watching TV was also raised for further discussion.

10. Meeting Close

Meeting Attendees

Rob Keldoulis

Anne Maree Chesters

Jonathan Potts

Julian Lenthall

Jules Shaw

Harmco de Jong

Belinda Williams

Melanie

Sahna Thomson

Niki

Tracy

Brandi

Linda